

### **NAME AND OBJECTS**

1. The name of the club shall be "THE CIVIL ENGINEERS' CLUB"
2. The objects of the club are:-
  - Enhancing the image of the Civil Engineer through the organization of major events.
  - Promoting social and sporting activities amongst Civil Engineers and their families.
  - Giving members of the Institution the opportunity for maintaining friendships established during their professional life.

### **3. ADMISSION OF MEMBERS**

All grades of membership of the Institution of Civil Engineers and its staff shall be eligible to be Members of the Club and such other persons whom the Committee may deem suitable. The Committee may invite other suitable persons to be Honorary Members without payment of a Subscription. Former members of the Institution of Civil Engineers may apply to become Honorary Members of the Club.

4. All those applying for membership of the Club shall follow the procedure under 'How do I Join' given on the Club's website; <http://www.ceclub.net>. Membership of the Club shall be at the discretion of the Committee.

### **SUBSCRIPTIONS**

5. The annual subscription shall be fixed by the Committee and shall be payable on 1<sup>st</sup> January each year. The annual subscription of Members who are members of the Institution will be collected by the ICE with their subscription to the Institution.
6. Any Members whose annual subscription is 2 years in arrears shall cease to be a Member of the Club.
7. The ICE Finance Department will provide book keeping assistance to the Treasurer of the Club.

### **OFFICE BEARERS**

8. The Officers of the Club shall be Chairman, Vice Chairman, Secretary and Treasurer.
9. The Chairman shall be a Member of the Civil Engineers' Club and if possible a Vice President or Past President of the Institution of Civil Engineers.
10. When the Chairman is a Vice President or Past President of the ICE, the day to day running of the Club may be handled by the Vice Chairman and the Secretary.
11. The Officers of the Club shall be elected annually at the Annual General Meeting of the Club. The Chairman shall not normally hold office for more than three years.

### **THE COMMITTEE**

12. The Committee, which shall be elected at the Annual General Meeting of the Club, shall consist of the Officers of the Club and a representative of each section established by the Committee to promote Sections of interest to Members or to organise social events and

visits in a particular area. In addition there may be up to six Ordinary Members who shall not hold office for more than three consecutive years.

13. The Committee shall have the management of all matters connected with the Club and shall have the power to co-opt and appoint sub-Committees. The Chairman shall be entitled to a casting vote.
14. The Committee may fill any casual vacancy amongst the elected members by co-option; the person appointed shall hold office for the period of office of the Committee Member replaced.
15. Five Members of the Committee shall form a Quorum at any meeting.
16. Decisions on all matters including finance may be taken by the Chairman together with the Vice chairman or the Secretary or the Treasurer and reported at the next Committee Meeting.

### **MEETINGS**

17. There shall be an Annual General Meeting of the Club on a date to be determined by the Committee. The Chairman shall when present take the Chair. The Committee shall submit a report together with duly audited accounts. No proxies will be allowed.
18. Special Extraordinary General Meetings may be called by circular to all Members by the Committee or on a requisition signed by 10 or more members on service of 30 days notice. Such notice shall specify the Business to be brought before the meeting and no business except that which is notified shall be transacted at such meeting. No proxies will be allowed at any special meeting of the Club.

### **SPECIAL AND SPORTING EVENTS**

19. The Club will organise Social and Sporting events and other activities for the benefit of Club Members and will invite non members to participate wherever possible.
20. Except as approved by the Committee, all activities are to be self supporting financially and paid for by those taking part.

### **ALTERATION OF RULES**

21. No changes or additions to the Constitution shall be made at an Annual or Extraordinary General Meeting unless each member of the Club is posted or emailed a Notice of Motion with at least 14 days notice. Details to be also posted on the Civil Engineers' Club website; <http://www.ceclub.net>

### **TRUSTEES**

22. The Members of the Committee shall be the Trustees of the Club in whom shall be vested all the property of the Club.
23. The Trustees shall out of the property of the Club be indemnified against all liabilities but subject to the right of indemnity. The property of the Club shall be controlled by the Committee who shall decide all investment of funds and the sale and transfer of securities.